



## Food Allergy Policy

1. Set up a team including the school nurse (or doctor) consultant, the director, and the teaching staff to work with parents to implement an individual Health Care Plan for students with food allergies enrolled at Circle Nursery School.
  2. Parents must provide Circle Nursery School with written medical documentation (i.e. Health Care Form), any special health care issues and an individual health care plan (if needed) for enrolled students.
  3. Review all Student Health Records submitted by parents and physicians and develop a customized health care plan for each individual food-allergic student. Make changes to the plan as necessary.
  4. Educate all staff members in food allergy management including recognizing food allergy reactions and symptoms. Review and practice each individual emergency health care plan for food-allergic students.
  5. Designate and train appropriate staff in the administration of medications in accordance with the State Nursing and Good Samaritan Laws governing the administration of emergency medications.
  6. Communicate this Policy to all parents at the beginning of the school year.
  7. Obtain written permission from parent/guardian to display child's name and picture on outside of box containing his/her medications. This is to facilitate the immediate dispersal of medication should a child require care.
  8. Advise parents, in advance, of any food items to be used in the classroom for art and craft projects or for any special celebrations via a posted flyer.
  9. Work with all parents to encourage all children to avoid trading or sharing food brought from home for snacks, lunch or special celebrations.
  10. CIRCLE NURSERY SCHOOL will follow the Policy of North Madison Congregational Church in enforcing a **Nut-Free Zone. This means no peanut or nut products of any kind** will knowingly be brought in or served at any snack, lunch or special celebration.
- II. CIRCLE NURSERY SCHOOL STAFF & BOARD OF DIRECTORS cannot guarantee an allergy-free environment, but seeks to collaborate with parents and students to minimize risks for food-allergic children. In consideration of children with food allergies, we suggest that parents bring snacks that are safe for consumption by all of the children. The staff can provide all families with a list of safe snacks. **(ANY FOOD THAT IS TO BE SERVED AT CIRCLE NURSERY SCHOOL MUST HAVE A LIST OF INGREDIENTS AND MUST BE CLEARED BY THE DIRECTOR & STAFF BEFORE IT CAN BE SERVED.)**

*I HAVE READ THE CIRCLE NURSERY SCHOOL'S POLICY FOR USING FOOD AND ADDRESSING FOOD ALLERGIES AS STATED ABOVE AND AGREE TO ABIDE BY THIS POLICY BY SIGNING BELOW:*

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PARENT OR GUARDIAN SIGNATURE

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DATE